

OFFICE OF THE PRINCIPAL: RAJENDRA COLLEGE (AUTONOMOUS), BALANGIR

No. 213 /RC

Dated, the 18-08-2018

TENDER NOTICE

Tender for sale of "Waste Paper"

(Used Answer Sheets/Past Question Paper/ Magazines/ Other Scrap Paper)

Sealed quotations are invited for disposal of the following items.

Description of work	Quantity	Tender Cost/ Fee	Earnest Money
Disposal of used Answer Sheets/ Past Question Paper/ Other Scrap Paper	3 to 4 Tonnes (approximately)	Rs. 500/-	Rs. 10,000/-

Interested bidders may download the bidding documents and format given in Annexure from our website - www.rajendracollege.nic.in .

Terms & Conditions-

1. Sealed bids are invited for disposal of Waste paper (Used Answer Sheets/Past Question Paper/ Magazines/ Other Scrap Paper) on "As is where condition" basis.
2. The bidders should quote their highest rates based upon the terms and conditions forming part of tender document. Minimum bidding price for used answer sheet, past question papers and other scrap papers are Rs. 11/- per Kg., Rs. 7/- per Kg. & Rs. 7/- per Kg. respectively.
3. The payment towards the cost of Tender Document and Security Deposit (SD) is to be made in the form of two separate demand draft of Rs. 500/- (non refundable) and Rs. 10,000/- (refundable) from any nationalized bank in favour of "Principal, Rajendra College (Auto.), Balangir". The offer without Tender Fee & Security Deposit will be rejected.
4. The Security Deposit (SD) of bidders, whose rates are not approved, will be returned immediately upon finalization of the tenders. No interest will be paid on the amount of the Security Deposit. However, the Security Deposit of the bidder, whose rates are accepted, will be returned on completion of the entire job that the material has been received by them, mentioning the weight of the material.
5. The right to accept/reject a bid will rest with the Principal Rajendra College (Auto.), Balangir.
6. In case, the vendor fails to comply the terms and conditions, the institute may terminate the contact without assigning any reason and is free to dispose of the waste paper items in such a manner as may be deemed appropriate.
7. The successful bidder will be liable to complete the job of lifting the material from the institute within a period of 3 to 5 days of getting the order. If the successful bidder does not start work in time or stops the work midway or leaves the work altogether, his Security Deposit (SD) will be likely to be forfeited and the college shall have the right to cancel the order.

8. It will be the responsibility of the vendor to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
9. The Waste Paper being lifted will be used only for recycling in paper mill or in pulp industry to ensure official secrecy.
10. The weighing of the material shall be jointly witnessed by a committee of the college and the bidder.

Bids have to be submitted on or before 27.08.2018 by 5 p.m and the same will be opened at 11.30 a.m. on 28.08.2018 which can be attended by the bidders or their authorized representatives.

The bidders should send their bids in a sealed envelope superscribed with "**Tender for disposal of Waste Paper**" with the following address.

To,
The Principal
Rajendra College (Auto.)
Balangir- 767002

The envelope must contain the following –

1. Demand draft of Rs. 500/- as the cost of tender document
2. Demand draft of Rs. 10,000/- as Security Deposit
3. The financial bids (annexure 'A')


PRINCIPAL

Rajendra College (Auto.), Balangir

Memo No. 214 /RC

Dated, The 18-08-2018

Copy to Administrative Bursar/Accounts Bursar/Steno/HC for information.


PRINCIPAL

Rajendra College (Auto.), Balangir

Financial Bid

1. Name of the Bidder:-
2. Address of the Bidder
3. Contact details of the Bidder-

Tel. No. :

Mob. No. :

e-mail :

4. Name of the Proprietor/ Partner/
Directors of the firm/Agency:
5. GST registration details :
(please attached copies of the
relevant documents/certificate)
6. Copy of Permanent Account
Number (PAN) of the bidder :

7. I/We _____ hereby offer rates, to purchase Used Answer Sheets/Past Question Paper/ Magazines/ Other Scrap Paper etc from the Principal, Rajendra College (Auto.) , Balangir. The terms and conditions are acceptable to us.

Sl. No.	Description	Purchase price per KG
1.	Used Answer Sheets	Rs. In words:
2.	Past Question Paper	Rs. In words:
3.	Magazines/ Other Scrap Paper	Rs. In words:

Place:

(Signature of the party with stamp)

Date: